



Pediatric Consultation Specialists, PLLC
Behavior ★ Learning ★ Success

Pediatric Consultation Specialists Financial Policy

- 1) Services provided by Pediatric Consultation Specialists are billed on an hourly basis. Charges are submitted under the client's name. If a child is the client, billing is submitted under the child's name.
- 2) Services provided at Pediatric Consultation Specialists may be covered under the mental health benefits of your health insurance contract. Educational services are not covered. We do not submit claims for these visits. Coverage may not be available for specific diagnoses e.g. Attention Deficit, Autism Spectrum, or for particular services, e.g., couples therapy, family therapy.
- 3) If we are billing your primary health insurance company, we will attempt to gather information about your mental health benefits. However, this information does not guarantee payment. We collect payment to meet your deductible, if applicable, and co-payments/coinsurance amounts on the day of your appointment. The agreement with your insurance carrier is a contract between you, your insurance company and, in some cases, your employer. **Please remember, billing insurance is not a guarantee of payment.** If your insurance plan does not cover a service, a procedure, or a diagnosis, you are responsible for these charges. We require a current credit card number on file.
- 4) Financial arrangements between divorced parents must be handled independently of Pediatric Consultation Specialists. Although court orders may assign responsibility for a child's healthcare expenses to one parent or another, we, as mental health providers, are not bound by the terms of such court orders. **In cases of divorce, the parent seeking service is responsible for the account.** If the other parent holds the insurance, they must complete the appropriate consent and acknowledgement forms to give us permission to bill the health insurance. **Fees due on the day of an appointment must be collected at every visit regardless of who brings a child to the appointment.**
- 5) We will bill a patient's primary insurance carrier if we are provided current and correct information. Accounts unpaid after 30 days will be assessed a re-billing charge. Please notify us prior to your next appointment if you have a change in insurance.



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6) Accounts with balances owing after 60 days will be referred for collection action. To avoid collection action and re-billing charges you will be asked to provide a credit card number. This will be kept on file and can be used to settle the balance. We make every attempt to contact you prior to charging an unpaid balance.

7) Payment can be made with a check, cash, Mastercard, Visa or Discover. We cannot guarantee that your HSA, HRA or Benefits credit card will work in our office. Please make checks payable to Pediatric Consultation Specialists. Please call our Billing Office at (763) 559-7050 if you need a printout of your account or to answer any questions.

8) Please call ahead to our billing office, (763) 559-7050, to make a payment arrangement for teenagers coming on their own for appointments.

9) In the event of non-payment of charges, Pediatric Consultation Specialists shall be entitled to recover all costs and expenses incurred in seeking collection of such charges, including, without limitation, court costs and reasonable attorney's fees, whether such claims are pursued through court proceedings, appellate or bankruptcy proceedings, arbitration, and/or mediation.